

Approved Rancho Bernardo Community Planning Board – 19 April 2007

12578 Oaks North Drive – San Diego, CA 92128
Meeting Minutes Prepared by Teri Denlinger
<http://RBPlanningBoard.com>

CALL TO ORDER: Meeting called to order @ 7: 01 p.m. by interim Chair Lee Okeson at Oaks North Community Center, 12578 Oaks North Drive.

I. ADMINISTRATIVE MATTERS:

1. Roll Call by Robin Kaufman:

			P=Present		A=Absent		E=Excused		*Arrived after RC
Joe Dirks	P	Dick Katz	P	Hydee Luthra	P	Bill Renstrom	P	Dick Walker	P
Teri Denlinger	P	Robin Kaufman	P	Lee Okeson	P	Sheryl Schane	P	Ellen Willis	P
Robert Ford		Retired Ed Kronenberger	P	Marc Posthumus	P	Irving Sherman	P	John Woods	P
Richard House	E	George Leitner	P	Myrna Reese	P	Joyce Traxler	E		Total Seated @RC= 16

2. Approval of Minutes: George Leitner suggested that the election information provided in the minutes should contain the roll call. Also, Robin Kaufman indicated that both the number of attempted votes for the chair and the number of actual votes were incorrect. Three attempts versus two were made to break the tie vote for Chair and 16 members voted twice with the third vote consisting of 18 members, to include Marc Posthumus and John. Teri Denlinger agreed to make the corrections and forward the revised minutes to all board members. **Motion made, seconded and passed with one abstention to approve minutes of 17 March '07 (15-0-1).**

3. Corresponding Secretary's Report: Lee Okeson asked Teri Denlinger, Corresponding Secretary, to address the board. Teri stated that no correspondence was distributed during the month.

4. Treasurer's Report: Irving Sherman presented the treasurer's report. He explained that as of April 19, 2007, the current bank balance was \$1,976 with \$57.83 in expenditures. **Motion made, seconded and passed to approve the Financial Report as presented. (16-0-0).**

II. CHAIR'S REMARKS:

Lee Okeson introduced a list of items for the board to consider throughout the year in an effort to take a more proactive approach on various issues the board is and would eventually face. Lee said the items he recommended should appear as periodic agenda items for board meetings through the year.

Lee also commented that Teri Denlinger was acting Recording Secretary for the current meeting only and if no one volunteers for the position, the job will rotate among members.

III. PUBLIC COMMENT:

Lee Okeson asked if there were any residents who wished to address the board. No one from the audience requested to address the board.

Non-Board Member Liaison Reports:

1. Planning Department – Brian Schoenfisch:
Brian informed new board members that COW has been rescheduled for June 23, 2007, and invitations will be sent to those members who have not yet attended

Brian also stated that a series of three workshops will be available to review the City's General Plan Update: 5/3 at 5:30 p.m. at the Mira Mesa Library; on 5/16 at 5:30 at the Mission Valley Library; and on 5/23 at the Malcolm X Library. The Update will be presented by city staff and then will be up for a public hearing. Following the hearing, the update will be forwarded to the Planning Commission for a

recommendation to the City Council. Hopefully the update will be finalized prior to summer recess which begins in August.

2. Council Member Brian Maienschein's Office – Courtney Smith:
Courtney told the board that electronic speed monitor signs were placed in two locations: Lomica and Avenida de los Lobos. Also, repairs on Escala still are not complete. Dick Walker will continue to monitor the situation.

Courtney also stated that item # 6 of the San Pasqual Vision Plan was complete.
Courtney also advised the board that the Westwood Club will host a traffic forum to discuss traffic issues impacting the RB area on May 21 at 7 p.m.

The Mayor's budget was recently distributed with the first hearing scheduled for the week of May 8. Courtney stated that the budget must be adopted by the next fiscal year on July 1.

Courtney told the board that the City Council approved a 9% raise for all police officers.

Lee asked Courtney about the expansion of the North County Fair (Westfield) expansion of 400,000 square feet – a 30% increase. Brian Schoenfisch responded that the City owns the west side of the strip mall across 15 and will sell the property as part of the Mayor's plan. Courtney will follow up regarding revenues from the rental properties.

IV. AGENDA:

1. Substantial Conformance Review Process: Lee Okeson expressed concern that changes to approved projects are not returning to the Planning Board for review. Brian distributed printed material to board members which outlines the review's overall process. Brian summarized the material by discussing the Review's Process I and Process II. Per Brian, Process I, a ministerial process, is based on City Development Services Department staff review and final decision regarding proposed project changes. Project II is discretionary – appealable – whereby plans go to the Community Planning Groups as information, not voting, items for review and are also able to be appealed to the Planning Commission. Changes to these would come through CPC and documented as action items for the City Council. Discussion between board members and Brian covered the variances between the two processes. Brian explained that the board can place a condition to a CUP or Special Use Permit whereby all substantial conformance findings are brought to the board for review. Lee suggested the board create a position to present to CPC with a time limit. A motion was made to have the Regional Issues Committee review the Substantial Conformance Review Process with a proposal to bring back to the planning board, to be presented at the May meeting. **Motion made, seconded and passed (16-0-0).**
2. Monthly attendance by Board's Planning Department Representative: Brian Schoenfisch explained to the board that the city has mandated city planners are to attend meetings only on a quarterly basis due to changing directions within the City Planning Department. The shift involves the rotation of community plan updates throughout the city.

Plan Update: Discussion among Brian Schoenfisch and board members ensued to determine what will assist the RB board to move forward more quickly with the plan update. Brian explained the updates are positioned by geographic clusters, with staff members and consultants overseeing the process. City staff expects to update 3-4 plans each year and, thus, every 7 years boards/groups will begin an update process.

Brian suggested that grant money from an outside source can help expedite the process, as each update costs approximately \$1 million. It was agreed by board members to refer the matter to the Regional Issues Committee to select individuals who can assist with acquiring specific grants.

3. Vistas Mitigation – John Woods: John informed the board that the item was already voted for with city conditions, including a condition to widen West Bernardo Drive. However, to widen the West Bernardo, the city must first purchase sensitive land elsewhere to replace the sensitive land used to widen the road. Then to item will be presented for our board’s approval. **Motion made, seconded, and passed (14-0-2).**

V. COMMITTEE REPORTS:

1. Joint Traffic & Transportation – Dick Katz – No meeting until 5/21/07 at 7 p.m. at the Westwood Club. The City will present a review of the traffic program.
2. Regional Issues – John Woods – there will be a May meeting..
3. Development Review – John Woods – No May meeting, nothing to report.
4. Neighborhood & City Code Compliance – Dick Walker mentioned signs for the RB Singles Assoc. along RB Road.
5. Publicity/Elections: Ellen Willis told the board that required notices were placed with the media, including the RB Sun.

Liaison Reports:

1. Development Representative – Marc Posthumus – Nothing to report.
2. Industrial Representative – Rep TBD – No report.
3. Commercial Representative – John Woods – Nothing to report.
4. Community & Recreation Councils – Robin Kaufman told the board that a rep. from the Mayor’s office would present information about a pilot traffic program. Also, a CalTrans rep will update work affecting our area. Regarding the Rec. Council, a public bulleting board for posting notices, etc. has been established. Robin also provided an update regarding RB Alive.
5. San Dieguito River Valley Park – Ellen Willis – Nothing to report.
6. CPC – Robin Kaufman attended the CPC meeting and informed the board that the City is still working on General Plan verbiage. Jim Denton mentioned that in the meeting there were discussions on the historic preservation and conservation of basic land use and the City of Villages will be discussed in the next meeting.
7. San Pasqual/Lake Hodges Planning Group – Nothing to report.
8. Compact /SANDAG– Richard House – Nothing to report.
9. Community HOA Liaisons: No reports from district representatives.

OTHER BUSINESS – Nothing to report.

ADJOURNMENT – Meeting was adjourned at 8:15 p.m.

CALL TO ORDER: Meeting called to order @ 8: 25 p.m. by Lee Okeson at the Oaks North Community Center, 12578 Oaks North Drive.

ELECTION OF OFFICERS:

Vicki Touchstone explained that the new board’s first order was to elect a Chair followed by the election of other officers for the Planning Board.

Prior to the vote, Brian Schoenfish presented the board with a handbook on parliamentary procedures. Brian discussed an email distributed from a board member and circulated to all members regarding the election of officers and the individual’s preferred candidate. After consulting with the City attorney’s office, Brian explained that any participation with regard to the email or influence on a member’s decision required the member to abstain from voting. Brian said that intent to create a collective concurrence had taken place with regard to electioneering, a violation of council policy according to the bylaws and Brown Act. No board member can influence another member on their decision to vote, Brian stated.

Discussion continued with reference to a quorum, which Brian said was not at risk

Vicki then called attendance. 16 board members were present with 2 excused absence. Robin Kaufman and Ellen Willis addressed the board.. Vicki then distributed the ballots, and the 16 board members in attendance cast their votes.

Joe Dirks	Ed Kronenberger	Marc Posthumus	Irving Sherman
Teri Denlinger	George Leitner	Myrna Reese	Dick Walker
Dick Katz	Hydee Luthra	Bill Renstrom	Ellen Willis
Robin Kaufman	Lee Okeson	Sheryl Schane	John Woods

Following are the board's new officers for 2007:

Chair: Ellen Willis
Vice Chair: Irving Sherman
Treasurer: Joe Dirks

Teri Denlinger agreed to serve as Recording Secretary for the May 2007 meeting if no one volunteered.

Ellen Willis asked Robin Kaufman if she would serve as Chair for the Regional Issues Committee. Robin declined and John Woods agreed to chair the committee.

The Board then appointed the following new board members:

- **Greg Aveni was appointed Industrial Representative.**
- **Fred Gahm was appointed board member from District A**
- **Keith Mayes was appointed board member from District B**

The meeting was adjourned at 9:15 p.m.